



Lymington &
Pennington
Town Council

www.LymingtonandPennington-tc.gov.uk

t: 02380 285893 e: info@lymandpentc.org.uk

APPLICATION FOR GRANT AID - 2017

Please read the Guidance at the end of this form to assist your Grant Aid Application.

1. Name of Organisation:

2. Please detail the location and nature of the project / scheme for which you are requesting funding:
.....
.....
.....

3. Name, Address, Email & Telephone details to be used regarding this Application:

.....
.....
4. What are the aims of your organisation? (Please give details of meetings, activities etc.)
.....
.....

5. How many local residents do you anticipate benefitting from the project / scheme?
.....

6. Funding Requests and Funding Received.
 - a) Please detail all requests your organisation has made for funding in the past two years:
.....
.....
.....

 - b) Please detail all sources and sums received by your organisation in the past two years:
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.....
.....

7. What amount is your organisation requesting from the Town Council?

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8. Are you currently applying to other sources for funding? If so please detail all source(s) and amount(s) requested to date:

.....

.....

Please ensure the following documents accompany this Application:-

- a) a statement of projected income and expenditure for this current financial year;
- b) account information for the last complete financial year;
- c) details of your Organisation's current balance;
- d) a copy of the Organisation's Constitution (in the case of a newly formed organisation, a financial projection would be considered).

If this Grant Aid Application is successful, a cheque is to be made payable to*:

.....

**Please note the Council is unable to pay monies into personal accounts.*

I hereby confirm that I will provide evidence of this Grant being used for the purpose(s) stated above.

SIGNED: _____ DATED: _____

POSITION IN ORGANISATION: _____

GUIDANCE IN APPLYING FOR A GRANT - 2017

Please check you are able to meet the following eligibility criteria.

1. Every application should be made on the current "Application for Grant Aid" form.
2. The objectives of the Organisation will generally be to benefit the residents of Lymington and Pennington, although in certain cases, assistance may be given to Organisations which benefit a wider catchment area.
3. Applications made retrospectively are not normally considered.
4. Should the application be for a capital project, applicants must be able to prove security of Tenure.
5. The Council requires every application to be accompanied by:-
 - a) a statement of income and expenditure;
 - b) a balance sheet for the last complete financial year;
 - c) details of your Organisation's current balance;
 - d) a copy of the Organisation's Constitution (in the case of a newly formed organisation, a financial projection would be considered).
6. The Council may request that representatives from Organisations granted financial assistance attend a formal Council meeting to receive their cheque from the Town Mayor.
7. The Council reserves the right to ask for further supporting information if deemed appropriate.
8. Grants are normally only made to organisations.

COMPLETED APPLICATION FORMS TO BE RETURNED:

Via Email

info@lymandpentc.org.uk

Via Post

Lymington & Pennington Town Council
Town Council Offices
Town Hall
Lymington
Hampshire
SO41 9ZG