

LYMINGTON & PENNINGTON TOWN COUNCIL

JOB DESCRIPTION

Job Title:	Grounds and Maintenance Operative Temporary Position (May – September 2018)
Hours:	37 hours per week
Salary:	£18,070.00 (SCP 18)
Location:	Depot, Rookes Lane, Lymington

1. Main Purpose

- 1.1 To assist in the general maintenance of the Council's sports fields, open spaces and amenity land.
- 1.2 To provide a maintenance service for the Council's property and other equipment.

2. Position within the Organisation

The post holder reports to the Parks & Open Spaces Supervisor

3. Main Duties

- 3.1 To undertake maintenance work on sports fields and amenity lands.
- 3.2 To mark out pitches for sporting events.
- 3.3 To undertake maintenance work, including litter picking, of open spaces and amenity areas as directed.
- 3.4 To undertake maintenance work on the equipment and properties of the Council.
- 3.5 To assist the Gardeners with the maintenance of gardens and facilities
- 3.6 To work within the Council's health and safety policy at all times taking into account all risk assessment recommendations.
- 3.7 Assist in the clearance of ice and snow when necessary.
- 3.8 To work within the Council's health and safety policy at all times taking into account all risk assessment recommendations.
- 3.9 To support in the development and implementation of work schedules.
- 3.10 To support civic functions and events
- 3.11 To undertake other duties of an ad-hoc nature as required

Person Specification: Grounds and Maintenance Operative

Criteria	Essential	Desirable	Method of Assessment
Education	<p>A good general level of education.</p> <p>Level 2 Diploma in Work-based Horticulture (Sports Turf- Groundsman) or equivalent</p>		Application
Experience	<p>Extensive knowledge and experience of maintaining sports grounds and amenity spaces</p>		Application/ Interview
Skills & Knowledge	<p>Knowledge and understanding of how to use tools such as lawnmowers, leaf blowers, saws, hoes, spades, edgers, chainsaws, chipper, tractors, hedge clippers, shovels, pruners and other gardening/grounds maintenance equipment.</p> <p>Knowledge and understanding of herbicides, pesticides, insecticides and other chemicals.</p> <p>Ability to maintain equipment and other property</p> <p>Knowledge of customer relations and customer care practice</p> <p>Understanding of the requirements and responsibilities of the Council with regard to health & Safety legislation</p>		Application/ Interview
Personal Qualities	<p>Ability to work as a team member or on own initiative.</p> <p>Ability to work under pressure to meet agreed deadlines.</p> <p>Ability to anticipate problems and resolve them</p>		Application/ Interview
Other	<p>Able to drive with current clean driving licence</p>		Application