



COMMUNITY 'BIG POT' GRANT APPLICATION 2018/2019

Community 'Big Pot' Grant applications will be open from 01 April 2018 - 31 May 2018 inclusive.

Please read the Guidance at the end of this form to assist your Grant Aid Application.

A total of £100,000 has been allocated from the monies received from the Buckland Farm development scheme. The Town Council has approved that in each of financial years 2018/19 and 2019/20, a 'Big Pot' of £50,000 per annum will be made available to large scale capital projects, normally unable to be funded from its annual grant aid scheme.

Competition is likely to be high and priority will be given to requests for projects of a value in the range of £10,000 and above, which will provide long-term benefit to residents of Lymington and Pennington. Schemes should be deliverable within 12 months. Match-funded projects will also score more highly.

1. Name of Organisation:

2. Please detail the location, cost and nature of the project / scheme for which you are requesting a funding contribution:

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3. Name, address, email & telephone of Organisation:

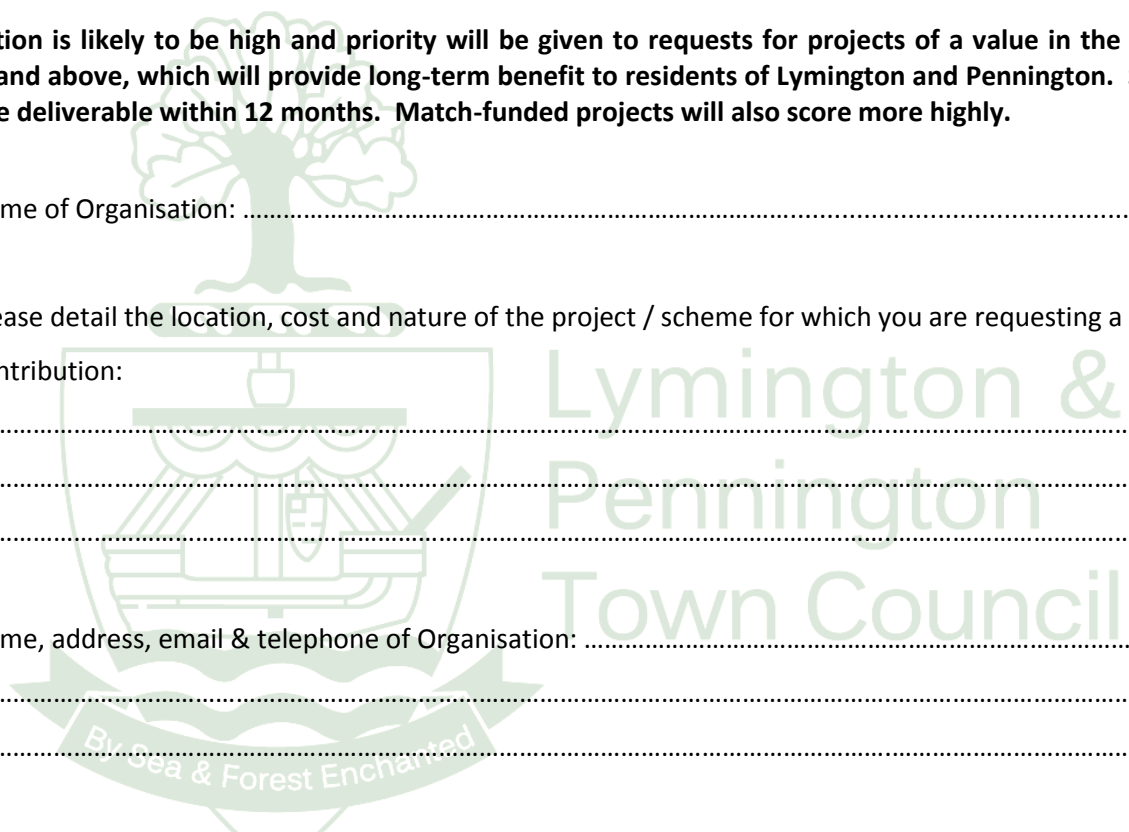
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4. What are the aims and benefits of your organisation? (Please provide details of meetings, activities, membership etc.)

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5. How many local residents do you anticipate benefitting from the project / scheme?

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6. Funding Requests and Funding Received.

a) Please detail all requests your organisation has made for funding in the past two years:

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b) Please detail all sources and sums received by your organisation in the past two years:

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7. What amount is your organisation seeking from the Town Council?

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Please note: The Town Council encourages the Applicant to demonstrate whether it is to ‘match-fund’ any contribution received under this scheme.

8. Are you currently applying to other sources for funding? If so please detail all source(s) and amount(s) requested to date:

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Please ensure the following documents accompany this Application:-

- a) a statement of projected income and expenditure for this current financial year;
- b) account information for the last complete financial year;
- c) details of your Organisation’s current bank balances;
- d) a copy of the Organisation’s Constitution (in the case of a newly formed organisation, a financial projection would be considered).

Should this ‘Big Pot’ Community Grant application be successful, please provide a cheque payable to*:

.....

**Please note the Council is unable to pay monies into personal accounts.*

I hereby confirm that we shall provide evidence of this Grant being used for the purpose(s) stated above within 12 months of receipt of payment.

SIGNED: _____ DATED: _____

POSITION IN ORGANISATION: _____

Town Council Office • Town Hall • Avenue Road • Lymington • Hampshire • SO41 9ZG

GUIDANCE IN APPLYING FOR A COMMUNITY 'BIG POT' GRANT 2018/2019

Please check you are able to meet the following eligibility criteria.

1. Every application should be made on the current "Community 'Big Pot' Grant Application" form.
2. The objectives of the Organisation will generally be to benefit the residents of Lymington and Pennington, although in certain cases, assistance may be given to Organisations which benefit a wider catchment area.
3. Applications made retrospectively are not normally considered.
4. Applications must be for a capital project and if related to a building, applicants must be able to prove security of Tenure.
5. The Council requires every application to be accompanied by:-
 - a) a statement of income and expenditure;
 - b) a balance sheet for the last complete financial year;
 - c) details of your Organisation's current balance;
 - d) a copy of the Organisation's Constitution (in the case of a newly formed organisation, a financial projection would be considered).
6. The Council may request that representatives from Organisations granted financial assistance attend a formal Council meeting to receive their cheque from the Town Mayor.
7. The Council reserves the right to ask for further supporting information if deemed appropriate.
8. Grants are normally only made to organisations.
9. If successful, the applicant will recognise that Town Council's contribution in any literature or promotional material.

COMPLETED APPLICATION FORMS TO BE RETURNED:

Via Email

info@lymandpentc.org.uk

Via Post

Lymington & Pennington Town Council
Town Council Offices
Town Hall
Lymington
Hampshire
SO41 9ZG

Closing Date for Applications: 31 May 2018

Information you provide will be held in accordance with the Data Protection Act 1998 and will not be shared with third party organisations or be used for any purpose that is not compatible with the purpose for which it was collected.