



APPLICATION FOR GRANT AID – 2022

Grant Aid applications will be open from 14 September 2022 – 14 November 2022 inclusive.
Grants will be awarded in December 2022.

Please read the Guidance at the end of this form to assist your Grant Aid Application.

1. Name of Organisation:

2. What are the aims of your organisation? (Please give details of meetings, activities etc.)

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3. Please detail the location and nature of the project / scheme for which you are requesting funding:

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4. How many Lymington and Pennington residents do you anticipate benefitting from the project / scheme?

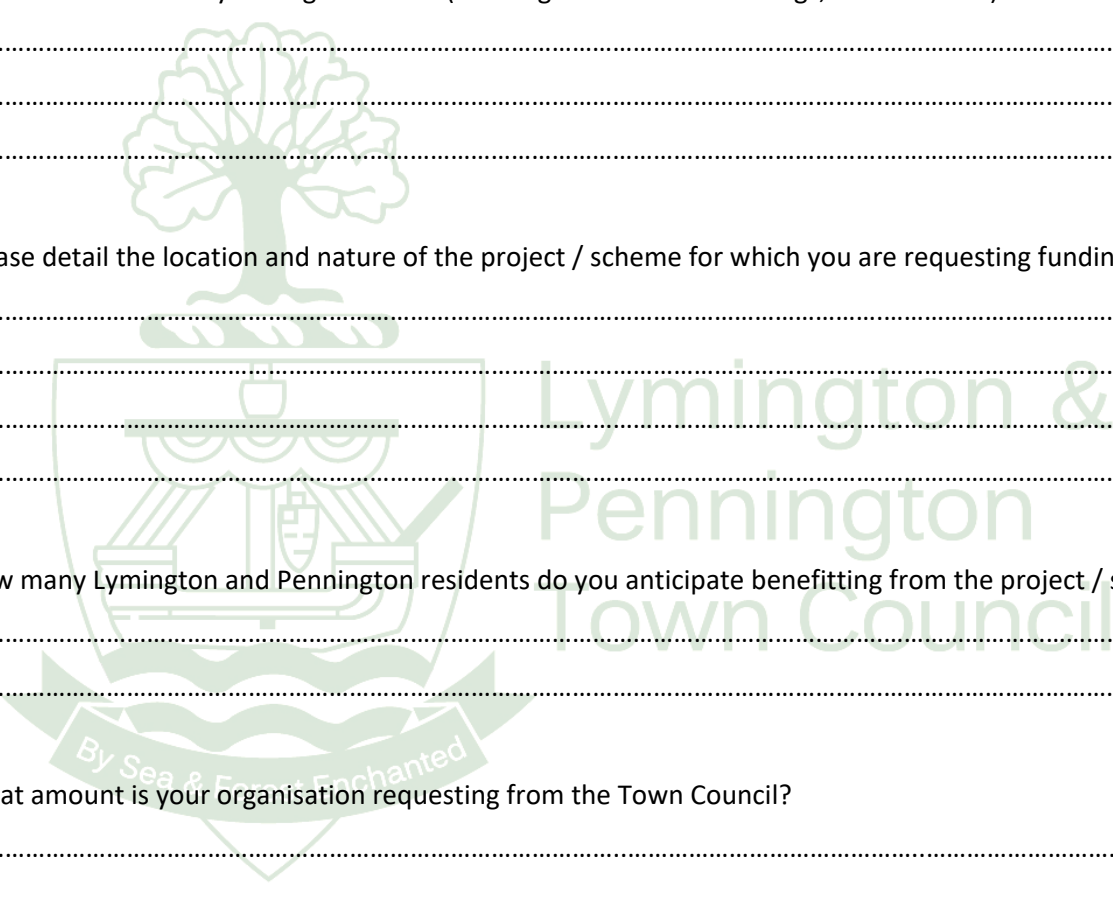
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5. What amount is your organisation requesting from the Town Council?

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6. Please detail all sources and sums received by your organisation in the past two years (including any from Lymington & Pennington Town Council):

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7. Are you currently applying to other sources for funding? If so, please detail all source(s) and amount(s) requested in the past six months:

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8. Name, Address, Email & Telephone details to be used regarding this Application:

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Please ensure the following documents accompany this Application:-

- a) a statement of projected income and expenditure for this current financial year;
- b) account information for the last complete financial year;
- c) details of your Organisation’s current balance;
- d) a copy of the Organisation’s Constitution (in the case of a newly formed organisation, a financial projection would be considered).
- e) **Please also provide a recent copy of a bank statement including Account Name, Account Number and Sort Code of which payments are to be made*:-**

**Please note the Council is unable to pay monies into personal accounts.*

I hereby confirm that I will provide evidence of this Grant being used for the purpose(s) stated above.

SIGNED: _____ DATED: _____

POSITION IN ORGANISATION: _____

Information you provide will be held in accordance with the General Data Protection Regulation (GDPR) and will not be shared with third party organisations or be used for any purpose that is not compatible with the purpose for which it was collected.

GUIDANCE IN APPLYING FOR A GRANT - 2022

Grant Aid applications will be open from 14 September 2022 – 14 November 2022 inclusive.
Grants will be awarded in December 2022.

Please check you are able to meet the following eligibility criteria.

1. Every application should be made on the current “Application for Grant Aid” form.
2. The objectives of the Organisation will generally be to benefit the residents of Lymington and Pennington, although in certain cases, assistance may be given to Organisations which benefit a wider catchment area.
3. Applications made retrospectively are not normally considered.
4. Should the application be for a capital project, applicants must be able to prove security of Tenure.
5. The Council requires every application to be accompanied by:-
 - a) a statement of income and expenditure;
 - b) a balance sheet for the last complete financial year;
 - c) details of your Organisation’s current balance;
 - d) a copy of the Organisation’s Constitution (in the case of a newly formed organisation, a financial projection would be considered).
6. The Council may request that representatives from recipient organisations attend a formal Council meeting to receive their cheque from the Town Mayor.
7. The Council reserves the right to ask for further supporting information if deemed appropriate.
8. Grants are normally only made to organisations.

COMPLETED APPLICATION FORMS TO BE RETURNED:

Via Email

info@lymandpentc.org.uk

Via Post

Lymington & Pennington Town Council
Town Council Offices
Town Hall
Lymington
Hampshire
SO41 9ZG



Lymington &
Pennington
Town Council

www.LymingtonandPennington-tc.gov.uk
t: 01590 630830 e: info@lymandpentc.org.uk

GRANT POLICY

The Council makes limited funds available on its budget to assist community organisations that directly benefit the residents of Lymington and Pennington.

The Council is committed to providing assistance and support to local community groups or organisations serving the community which it does not support in any other way. The Council's financial support is made by way of grants.

The Council's grant making policy aims to:

- Help the Town's voluntary groups and organisations improve the general wellbeing of the Town.
- Support organisations which meet the needs of people experiencing social and economic difficulties.
- Ensure there is equality of access and opportunity for all residents to the services it provides and funds.
- Enable the local community to be involved with and participate in local clubs and organisations.

Applicants should consider the following guidelines carefully when deciding whether to submit an application.

1. The membership or service provided by organisations/groups must be open to anyone and benefit the people of Lymington and Pennington.
2. All organisations/groups must forward a copy of their constitution which outlines their aims and how it is organised, controlled and administered.
3. Organisations must provide a copy of their previous year's audited accounts.
4. Organisations/groups must be non-profit making.
5. Grants should be considered as a one-off donation and organisations should not expect further grants.
6. Applications will be considered for projects at all levels of ability. Projects should ideally be run by a cross-section of abilities and cultural backgrounds.
7. The organisation/group shall provide the Council with evidence that the grant has provided benefit for the funding awarded for the purposes identified in the request and Application.
8. Grants are to be used for the purpose approved. If there is a proposal to vary the use of a grant from the purposes for which it was awarded, the Town Council must be notified in advance for its approval.
9. It should be noted that if all criteria shown is met, there can be no guarantee that your application will be successful.

Failure to fulfil criteria, incomplete forms or failure to produce additional information upon request may result in the application being unsuccessful.



Lymington &
Pennington
Town Council

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Grants will be assessed considering the following:

- The complete Application Form and additional information;
- If a grant has been received before;
- The set up and management of the organisation/group applying for the grant;
- The organisation/group's finances and the financial requirement for funding;
- The need/demand for the project for which funds are being applied;
- Whether the project provides value for money for residents of Lymington and Pennington;
- Whether the project supports and involves the wider community;
- Information regarding efforts to secure other sources of funding.

All applications are to be submitted to the Town Council by 13 November 2022.

The Grants panel will then meet to consider the allocation of grants in December of any given year. Recommendations will be approved and organisations that have been successful with their application will be notified and invited to a meeting of the Council to receive the grant.