



29 November 2023

**TO ALL MEMBERS OF THE COUNCIL**, you are hereby summoned to attend an EXTRAORDINARY meeting of Lymington & Pennington Town Council which will be held in the Council Chamber, Town Hall, Lymington on **5 December 2023 to follow Policy and Resources (approx 11.30am)** for the purpose of transacting the following business.

#### **PUBLIC PARTICIPATION**

Members of the public may speak in accordance with the Council's public participation scheme on anything which is in the specific remit of the Council, at the beginning of the meeting. In certain circumstances, for matters which are included on the Agenda, they may be specifically invited by the Chairman to speak when the Agenda item is called. In these circumstances they may only speak before members have started to debate the item. No member of the public shall speak for more than three minutes in total at any one meeting.

**Members of the public may attend via video conferencing. Upon request, a link to the virtual meeting can be sent to the member of public.**

Please note that this meeting will be recorded.

**Louise Young**  
CEO/Town Clerk

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## **MEMBERS OF PUBLIC MAY ATTEND**

### **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**  
To receive any declarations of interest on any items on the Agenda.
- 3. Public Participation**  
To note any matters raised during the public participation.
- 4. Minutes of previous Council Meeting held on 25 October 2023**  
To approve and sign as a correct record the Minutes of the previous Council Meeting.
- 5. Community Infrastructure Project**  
To consider report

**6. Next Meeting**

To confirm the next meeting of the Council will be held on **Wednesday 13 December 2023** in the Council Chamber at 6pm.

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**Members:** Cllr Jack Davies (Town Mayor), Cllr Colm McCarthy (Deputy Town Mayor), Cllr Thomas Brindley, Cllr Barry Dunning, Cllr Jacqui England, Cllr Sara Frost, Cllr Richard Gray, Cllr Martina Humber, Cllr Ted Jearrad, Cllr Jerry King, Cllr Iestyn Lewis, Cllr Ian Loveless, Cllr Simon Morgan, Cllr Alan Penson, Cllr Hannah Phillips



**Minutes of the Council Meeting  
of Lymington & Pennington Town Council  
held in the Council Chamber, Town Hall, Lymington  
on Wednesday 25 October 2023 at 6.00pm**

|                        |                     |  |
|------------------------|---------------------|--|
| <b><u>PRESENT:</u></b> | <b>Councillors</b>  | Jack Davies (Mayor)<br>Colm McCarthy (Deputy Mayor)<br>Thomas Brindley<br>Barry Dunning<br>Jacqui England<br>Sara Frost<br>Richard Gray<br>Martina Humber<br>Ted Jearrad<br>Jerry King<br>Ian Loveless<br>Alan Penson<br>Hannah Phillips |
|                        | <b>Officers</b>     | Louise Young, CEO/Town Clerk<br>Sue Finimore, Responsible Finance Office   |
|                        | <b>Also Present</b> | 14 Members of Public and press   |

**70. Apologies for Absence**

Received and approved from Cllr Morgan and Cllr Lewis.

**71. Declarations of Interest**

None

**72. Public Participation**

One member of the public spoke about enhancing Lymington Train Station.

One member of the public spoke regarding the Lymington Cycling Charter item on the agenda.

One member of the public spoke regarding the Neighbourhood Plan and High Street improvements.

The Mayor brought forward item 6 from the agenda due to public interest.

**73. Motion – Cllr Phillips**

**Resolved:** That Lymington and Pennington Town Council wholeheartedly support the Lymington Cycling Charter and the 'tube map' network and will work with its partners to make Lymington and Pennington a 'cycle-friendly' town.

Proposed by Cllr Phillips, seconded by Cllr Gray. 12 in favour, 1 abstention. Motion carried.

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**74. Minutes of Council Meeting held on 6 September 2023**

Cllr Penson requested it be noted that Minute 52 from Council minutes on 26<sup>th</sup> July 2023 is incorrect.

**Resolved:** That the minutes of the previous Council meeting held on 6 September 2023 be signed as a correct record.

Proposed by Cllr England, seconded by Cllr Dunning. Cllr Brindley requested a recorded vote.

11 in favour (Cllr Frost, Cllr Dunning, Cllr McCarthy, Cllr Gray, Cllr Humber, Cllr England, Cllr Brindley, Cllr King, Cllr Loveless, Cllr Jearrad, Cllr Penson

2 abstained Cllr Phillips and Cllr Davies

**75. 2022/23 Audit Report**

The RFO reported that the External Auditors, BDO LLP, had completed their work on the AGAR for the year ended 31.3.2023. The auditors had confirmed that 'no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

**Resolved:** That Councillors note report

**76. To receive verbal reports from Town Councillors**

The Mayor reported he had attended a Jazz Evening at Lymington Community Centre and also the opening of the recently refurbished Tennis Club.

**77. To receive a verbal report from the District Councillors**

Cllr England reported that she had met with Nick Adam-King from HCC on 25<sup>th</sup> September to discuss local road issues. Cllr England also met Mr Windridge regarding the Bottom of town Campaign Group and suggested he contacted the Town Clerk for further discussion.

Cllr England has emailed the portfolio holder reference the Lymington Swimming Club losing their historic right to use the pool at Lymington Recreational Centre on Saturday evenings.

Finally, Cllr England had attended 75<sup>th</sup> Anniversary at the Community Centre and had also attended the Audit Committee at NFDC.

**78. To receive a verbal report from the County Councillor**

Cllr Dunning reported that he is investigating further the concerns at Avenue Road school, Hampshire County Council are trying to recruit a new school crossing patrol and he is pressing for an addition of a zebra crossing.

**79. Forthcoming Meetings**

15 November 2023, 6pm Planning

27 November 2023, 6pm Amenities

5 December 2023, 10.30am Policy and Resources

**80. Next Meeting**

The next meeting of the Council will be held at 18:00pm on 13 December 2023.

Meeting concluded at 19.05

**Date:** ..... **Chairperson's Signature:** .....

DRAFT

## Community Infrastructure Project

Report to Full Council 5<sup>th</sup> December 2023

### 1.0 INTRODUCTION

- 1.1 New Forest District Council has made available £1m for 'Community Infrastructure Levy' (CIL) funds to be spent on local projects.
- 1.2 The Community Infrastructure Levy (CIL) is a charge placed on development, such as new homes and extensions to homes, according to their floor area.
- 1.3 CIL funds are spent on relevant infrastructure that is needed to support the local development of the area. The levy is to be on the provision of new infrastructure and should not be used to remedy pre-existing deficiencies unless those deficiencies will be made more severe by new development.
- 1.4 CIL funds can be used for an infrastructure project to make it Disability Discrimination Act compliant.
- 1.5 Each Bid will be validated, screened, and prioritised and a technical assessment will be completed (and ultimately published on the NFDC web site as part of the CIL Expenditure Programme documentation).
- 1.6 The bid period opened late October and closes December 8<sup>th</sup> 2023.

### 2.0 DISCUSSION

- 2.1 The bid period and notice given for 2023 has meant it is very difficult to scope potential projects for this fund. The bid requirements are:
  - Description of infrastructure, location, purpose
  - Need /Justification
  - Costs and funding streams for provision
  - Quotations for works
  - How much financial support is sought
  - Collaborative spend – yes/no and if yes give details
  - Who is leading on delivery
  - Delivery proposal and timescales
  - Will the Infrastructure be provided on Public or Private land – has the Bidder obtained all the necessary permissions to implement the infrastructure
  - If the infrastructure needs planning permission - has this been sought and obtained
  - Has any State Aid already been received or offered from other government sources
  - Consideration of future funding/maintenance once project is complete
  - Business Plan required dependant on size of the project

## Item 5

- 2.2 Bath Road playground has already been scoped and put forward for redevelopment in the 2024/2025 budget. The amount is £100k, this will provide a playground similar to the current one with new play equipment and new surface.
- 2.3 Bath Road recreation ground is a popular tourist area and is also well utilised by local residents. The playground, whilst tired, is used daily and an important feature of the area. This demand has grown with the increase in housing, including from the Redrow development.
- 2.4 The 100k allocated does not allow for a significant piece of equipment, in particular DDA/inclusive facilities. Suppliers have been contacted for equipment that is DDA compliant, inclusive and more of showcase item, a large modular play system would offer this. The cost of this type of equipment is approximately £35,000 - £45,000. This does not include installation costs.
- 2.5 The Bath Road playground project is already scoped to allow us to advise Council of a budget figure. We are able to cover all the bid requirements from NFDC and the addition of the piece of equipment (or similar) highlighted in 2.4 would qualify for CiL criteria. With the 100k already being spent on the project by the Town Council we are more than match funding a potential bid.

### 3.0 RECOMMENDATION

- 3.1 That the Town Clerk submits a bid to the £1m for 'Community Infrastructure Levy' (CIL) for £50,000 towards a new modular play system to enhance the redevelopment of the Bath Road Playground to be more inclusive, beyond that of a like for like replacement and help meet the demands of the increase in footfall to the playground through tourists and local children.

L Young  
CEO/Town Clerk