



Lymington &
Pennington
Town Council

www.LymingtonandPennington-tc.gov.uk
t: 01590 630830 e: info@lymandpentc.org.uk

**Minutes of the Meeting of Lymington & Pennington Town Council's
Policy & Resources Committee
held in the Council Chamber, Town Hall, Lymington
on Tuesday 5 December 2023 at 10.30am**

<u>PRESENT:</u>	Councillors	Cllr. Morgan (Chairperson) Cllr. Davies (Mayor) Cllr. Gray Cllr. Lewis Cllr. Brindley Cllr. England Cllr. McCarthy Cllr. Frost (substitute for Cllr. Penson)
	Other Councillors	Cllr. Dunning Cllr. Jearrad
	Officers	Louise Young CEO/Town Clerk Sue Finnimore, Responsible Finance Officer C Lodwidge, Committee Manager and Project Support

24. Apologies for Absence

Received and accepted from Cllr. Phillips and Cllr. Penson.

25. Declarations of Interest

None.

26. Public Participation

None.

27. Minutes of Previous Policy & Resources Meeting held on 3 October 2023

Resolved: That the minutes of the Policy & Resources meeting held on 3 October 2023 be signed as a correct record.

Proposed by Cllr Davies, seconded by Cllr McCarthy. 7 in favour, 1 abstained.

28. Grant to Lymington Community Centre

The Lymington Community Association has contacted the Town Council requesting continued support for the Centre towards maintenance costs over the next 2 years.

Resolved: That the grant request of £10,000, for the budget years 2024/25 and 2025/26, to The Lymington Community Association, for the purposes of maintaining the facilities and services of the Centre is approved.

Proposed by Cllr Davies, seconded by Cllr Gray. All in favour.

29. Budget Control Report: April 2023 – October 2023

Resolved: That Councillors note report.

30. Revised Budget 2023/24

Resolved:

- i. The Revised total budget for 2023/24 of **£941,265** as set out in the appendices is approved.
- ii. The proposed revised transfers to reserves and provisions as detailed in Appendix 3 is approved.
- iii. The Committee recommended the revised 2023/24 budget to Council.

Proposed by Cllr Davies, seconded by Cllr England. All in favour.

31. Budget 2024/25

Cllr Davies proposed that the Market fees were increased by 10p per foot, rather than the recommendation of RPI (approx. 25p per foot) with a further increase in 2025/2026 budget. Cllr Morgan seconded.

Resolved: That the Market fees are increased by 10p per foot for the 2024/2025 budget and increased by 15p per foot for the 2025/2026 budget.

Proposer Cllr Davies Seconder Cllr Morgan. 4 for 4 against.
Motion carried, Chairman held the casting vote.

Resolved:

- i. That the draft budgets for 2024/25 for Policy and Resources, Amenities and Planning, including the new bids, is approved.
- ii. That the proposed transfers to reserves and provisions are approved.
- iii. That the schedule of fees and charges for 2024/25, was approved as presented in the meeting with the amendment of Market fees only being increased by 10p per foot for the 2024/25 budget and being increased by 15p per foot for the 2025/26
- iv. That the Committee make recommendations to Council on the budget and the precept for 2024/25.

Proposed by Cllr Davies, seconded by Cllr Morgan. All in favour

32. Internal Auditor Appointment

Cllr Brindley proposed an amendment that there should be a tender process for the selection of internal auditor in 2024/25.

Proposed by Cllr Brindley, seconded by Cllr Davies. All in favour.

Resolved:

- i. That the Chair of Policy and Resources, the Town Clerk, and the RFO be given delegate authority to appoint internal auditors for 2023/24 and agree the internal audit programme with a tender process to take place to appoint the 2024/25.

Proposed by Cllr Davies, seconded by Cllr McCarthy. All in favour.

33. Grant Aid

Councillors viewed the proposed grants.

ORGANISATION	AMOUNT
All Saints Luncheon	£600
Honeypot	£1000
Lymington Armed Forces & Vets	£1000
Lymington Dementia Action Group	£350
Lymington Players	£750
Lymington International Twinning Association	£250
Parkinsons New Forest	£750
Pennington Community Hub	£1000
Scarf	£1500
Silverlinks	£250
St Barbe Museum	£1000
Victim Support	£400
New Forest Basics Bank	£1000
Solent Mead Day Centre	£750
	Total £10,600

Resolved:

- i. That the grant aid requests, recommended by the Grant Aid Panel sub-committee, are approved.
- ii. That the additional grant requests are approved.

Proposed by Cllr Brindley, seconded by Cllr Gray. All in favour.

34. Nominations to the Citizen of the Year Award Sub-committee

Resolved: That Members of the Sub-Committees be agreed as follows.

Chair (and Town Mayor)	Cllr. Davies
	Cllr. McCarthy
	Cllr. Brindley
	Cllr. Gray

Proposed by Cllr Brindley, seconded by Cllr Gray. All in favour.

35. Next Meeting

The next meeting of the Policy & Resources Committee will be held on **Tuesday 30 January 2024** at 10.30am in the Council Chamber.

Meeting concluded at 11.20am.

Date: **Chairperson's Signature:**