



Lymington &  
Pennington  
Town Council

[www.LymingtonandPennington-tc.gov.uk](http://www.LymingtonandPennington-tc.gov.uk)  
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4 January 2024

**TO ALL MEMBERS OF THE COUNCIL**, you are hereby summoned to attend a meeting of Lymington & Pennington Town Council which will be held in the Council Chamber, Town Hall, Lymington on **10 January 2024 at 6.00pm** for the purpose of transacting the following business.

#### **PUBLIC PARTICIPATION**

Members of the public may speak in accordance with the Council's public participation scheme on anything which is in the specific remit of the Council, at the beginning of the meeting. In certain circumstances, for matters which are included on the Agenda, they may be specifically invited by the Chairman to speak when the Agenda item is called. In these circumstances they may only speak before members have started to debate the item. No member of the public shall speak for more than three minutes in total at any one meeting.

**Members of the public may attend via video conferencing. Upon request, a link to the virtual meeting can be sent to the member of public.**

Please note that this meeting will be recorded.

**Louise Young**  
CEO/Town Clerk

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## **MEMBERS OF PUBLIC MAY ATTEND**

### **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**  
To receive any declarations of interest on any items on the Agenda.
- 3. Public Participation**  
To note any matters raised during the public participation.
- 4. Minutes of previous Council Meeting held on 13 December 2023**  
To approve and sign as a correct record the Minutes of the previous Council Meeting.

- 5. Revised Budget 2023/24 and Budget 2024/25**  
To approve the revised Budget 2023/24 and Budget and Precept for 2024/25
- 6. Members Allowance**  
To consider report
- 7. CEO/Town Clerk Vacancy**  
To consider report
- 8. To receive verbal reports from Town Councillors**
- 9. To receive verbal reports from District Councillors**
- 10. To receive a verbal report from the County Councillor**
- 11. Forthcoming Meetings**  
17 January 2024, Planning 6pm  
30 January 2024, Policy and Resources 10.30am  
5 February 2024, Amenities 6pm
- 12. Next Meeting**  
To confirm the next meeting of the Council will be held on **21 February 2024** in the Council Chamber at 6pm.

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**Members:** Cllr Jack Davies (Town Mayor), Cllr Colm McCarthy (Deputy Town Mayor), Cllr Thomas Brindley, Cllr Barry Dunning, Cllr Jacqui England, Cllr Sara Frost, Cllr Richard Gray, Cllr Martina Humber, Cllr Ted Jearrad, Cllr Jerry King, Cllr Iestyn Lewis, Cllr Ian Loveless, Cllr Simon Morgan, Cllr Alan Penson, Cllr Hannah Phillips



**Minutes of the Council Meeting  
of Lymington & Pennington Town Council  
held in the Council Chamber, Town Hall, Lymington  
on 13 December 2023 at 6.00pm**

**PRESENT:**      **Councillors**      Jack Davies (Mayor)  
Colm McCarthy (Deputy Mayor)  
Jacqui England  
Sara Frost  
Richard Gray  
Martina Humber  
Ted Jearrad  
Jerry King  
Ian Loveless  
Hannah Phillips

**Officers**      Lesley Way, Deputy Town Clerk  
C Lodwidge, Committee Manager

**Also Present**      31 Members of Public

**87. Apologies for Absence**

Received and approved from Cllr Lewis and Cllr Penson, Cllr Morgan, Cllr Brindley and Cllr Dunning.

**88. Declarations of Interest**

None

**89. Minutes of Council Meeting held on 5 December 2023**

**Resolved:** That the minutes of the previous Council meeting held on 5 December 2023 be signed as a correct record.

Proposed by Cllr England, seconded by Cllr Humber. All in favour.

**90. 2023/24 Grant Aid**

The Mayor informed all present of the 2023 Town Council grants awarded to organisations. Grant recipients each spoke of their organisations' work and what the grant, received this month, will be used for.

- All Saints Luncheon Club received a grant of £600.
- Honeypot received a grant of £1000.
- Lymington Armes Forces and Veterans Breakfast Club received a grant of £1000.
- Lymington Dementia received a grant of £350.

- Lymington Players received a grant of £750.
- Lymington International Twinning Association received a grant of £250.
- Parkinson's New Forest received a grant of £750.
- Pennington Community Hub received a grant of £1000.
- Scarf received a grant of £1500.
- Silverlinks received a grant of £250.
- St Barbes Museum received a grant of £1000.
- Victim Support received a grant of £400.
- New Forest Basic Bank received a grant of £1000.
- Solent Mead Day Care received a grant of £750.

**91. Citizen of the Year Award**

The Lymington and Pennington Citizen of the Year Award for 2023 went to Stephen Green for his work with the New Forest Litter Pickers.

A special mention to the other nominees Carole Nash, Tracy Robertson and Fiona Anderson for their work in the Community too.

**92. To receive verbal reports from Town Councillors**

The Mayor reported that for Remembrance he had attended the unveiling of the Lymington Soldier at St Thomas Church and also attended the laying of a wreath and parade. He had been a judge at the Strictly Lymington event held at the Community Centre. He also attended a drop in at NFDC on Coastal Strategy, decorated a tree at St Thomas Church for the Christmas Tree Festival, took part in a workshop in the Chamber with School Council Members from Lymington Junior School and attended The Twinning Association reception along with other Councillors for the visit from our friends in Almansa.

Cllr Humber commented that the new Christmas Lights in Pennington looked lovely, and the people of Pennington were especially pleased with them. Cllr Humber had also attended the Lymington Town Band Christmas Concert alongside Cllr McCarthy.

Cllr McCarthy reported that he had attended the GCSE Awards evening at Priestlands School and it was a credit to Priestlands that so many students were getting top awards.

Cllr Gray thanked the Lymington Community Centre Manager for inviting Councillors to visit the Community Centre. He had also attended an inaugural meeting with a group of residents about improvements for the town.

Cllr Jerrard was pleased to report that NFDC had granted the Lawrence Boys Club a new 25 year lease on the building.

**93. To receive a verbal report from the District Councillors**

Cllr England reported that there would be another meeting with the local Police in the Council Chamber on Friday 12 January 2024 6-8pm, where there will be an opportunity for members of the public to ask questions.

Cllr McCarthy reported that he had sat on the NFDC Community Grant Committee

**94. To receive a verbal report from the County Councillor**

None.

**95. Forthcoming Meetings**

17 January 2024, Planning 6pm  
30 January 2024, Policy and Resources 10.30am  
5 February 2024, Amenities 6pm

**96. Next Meeting**

The next meeting of the Council will be held at 18:00pm on 10 January 2024.

Meeting concluded at 6.45pm.

**Date: .....**      **Chairperson's Signature: .....**

DRAFT

## REPORT TO COUNCIL MEETING – 10 January 2024

### Revised Budget 2023/24 and Original Budget and Precept 2024/25

#### 1. BACKGROUND

Members considered the draft amenities budget at the Amenities meeting on 27th November 2023, and the full budget at the P&R meeting on 5th December 2023.

Members are now requested to consider the draft budget and precept for 2024/25, as recommended by the P&R Committee.

#### 2. SUMMARY BUDGET 2024/25

**Appendix 1** gives full details of the budget figures by Committee, including new bids.

The table below sets out the highlights of the budget for 2023/24 and 2024/25:

	Original Budget 2023/24	Revised Budget 2023/24	Original Budget 2024/25
	£	£	£
<b>REVENUE EXPENDITURE</b>			
AMENITIES COMMITTEE	682,428	731,934	782,335
PLANNING COMMITTEE	550	550	605
POLICY AND RESOURCES COMMITTEE	535,681	542,547	565,675
<b>Sub Total</b>	<b>1,218,659</b>	<b>1,275,031</b>	<b>1,348,615</b>
<b>CAPITAL EXPENDITURE</b>			
AMENITIES COMMITTEE	117,000	198,680	135,000
POLICY AND RESOURCES COMMITTEE	805,000	819,040	10,000
<b>Sub Total</b>	<b>922,000</b>	<b>1,017,720</b>	<b>145,000</b>
<b>TOTAL EXPENDITURE</b>	<b>2,140,659</b>	<b>2,292,751</b>	<b>1,493,615</b>
<b>INCOME</b>			
AMENITIES COMMITTEE	-152,268	-148,900	-152,900
POLICY AND RESOURCES COMMITTEE	-184,800	-230,300	-223,700
CAPITAL EXPENDITURE FINANCE	-19,826	-31,826	-19,826
<b>Sub Total</b>	<b>-356,894</b>	<b>-411,026</b>	<b>-396,426</b>
<b>TRANSFERS FROM PROVISIONS</b>			
AMENITIES COMMITTEE	-78,000	-126,420	-67,000
POLICY AND RESOURCES COMMITTEE	-800,000	-814,040	2,500
<b>Sub Total</b>	<b>-878,000</b>	<b>-940,460</b>	<b>-64,500</b>
<b>NET COMMITTEES' EXPENDITURE</b>	<b>905,765</b>	<b>941,265</b>	<b>1,032,689</b>
TRANSFER TO/(FROM) GENERAL RESERVE	-19,400	-54,900	-50,000
<b>PRECEPT</b>	<b>886,365</b>	<b>886,365</b>	<b>982,689</b>

### 3. REVISED BUDGET 2023/24

The following table sets out the major variations to note in the budget figures, from the **original budget 2023/24** to the **revised budget 2023/24**:

	£000	Reason for variation
<b>Revenue Expenditure</b>		
Elections	+2	The additional £2k is due to the actual costs of the election being greater than the forecast cost provided by NFDC. This is largely due to the changes in the election process.
Grants general	+7.5	The additional funding was agreed at the April Council meeting to cover a grant award for the Pennington Youth Project.
Tree surgery	+28	The additional spend was agreed at the Council Meeting in June 2023, and is a result of the tree work required being much greater than anticipated in the budget. This is in part due to the large number of fully crowned oak trees at Woodside Park
Support for Saturday bus service	+2.0	The budget for the bus service had not allowed for the cost to be increased in line with rpi.
Ground staff salaries	+12	Due to the local government pay award for 2023/24, which has been agreed at a flat rate across all pay scales
Office wages	+4	Due to the local government pay award for 2023/24, which has been agreed at a flat rate across all pay scales
Net of other variations	+1	
<b>Total increase in exp.</b>	<b>+56.5</b>	
<b>Capital expenditure</b>		
Woodside Pavilion alterations	+12	This is partly due to work which was in budget in 2022/23 but only completed in 2023/24 and partly due to some additional spend already approved by Council
Drinking water fountain	+2.5	This item was included in 2022/23 but was not completed that year and this is the remaining spend, covered by grant income in this year.
Security of Council Land	+10	As reported to the Council in June 2023, works were required to improve the access points to some of our land to try and improve security. This amount was agreed at that meeting.
Replacement Bins	+5	This extra spend on this project was agreed at the Council Meeting in June 23 to come out of reserves. This will mean this project can be completed in 2023/24 rather than carry forward a further year.

	£000	Reason for variation
Plant & equipment	+21.5	The budget for plant & equipment in 2022/23 included the purchase of a new vehicle. The vehicle was not actually delivered until this financial year, and so this cost is covered by a transfer from reserves from last year's budget.
Tennis Centre Courts and fencing	+30	Part of the budget for this project had also been included in the budget for 2022/23 but the work has only started in 2023/24. The extra spend in this year is covered by a transfer from reserves from last year's budget.
Repayment of locality grant	+14	This is the repayment of part of a grant which was received in 2022/23, but unfortunately the spending requirements could not be met and so the grant had to be repaid.
<b>Total increase in capital</b>	<b>+95</b>	
<b>Income</b>		
Interest on deposits	+42.5	Due to the very uncertain economic conditions, interest rates have been increased as a measure to control inflation. This has had a positive impact on interest we receive on deposits.
CiL monies	+12	Receipts from CiL monies have exceeded budget in year. These are always difficult to forecast, however some of this will be transferred to a reserve for future spend.
<b>Total increase in income</b>	<b>+54</b>	

#### 4. BUDGET HIGHLIGHTS 2024/25

In planning this budget, a great deal of consideration has been given to the current economic conditions. The 'cost of living' crisis is impacting our expenditure and our ability to keep within our current budget.

We are very aware that everyone is being impacted by rising costs and therefore to try and minimise the increase which is passed on to residents we are proposing utilising some of our reserves in 2024/25. This will help ensure that services can still be maintained, whilst restricting the increase to Band D Council Tax payers.

This strategy cannot be sustained in the long term and a further increase in the precept is likely to be needed in 2024/25.

The following table sets out the major variations to note in the proposed budget figures, from **2023/24 original** to **2024/25**:



## Item 5

	£000	Reason for variation
<b>Revenue Expenditure</b>		
Maintenance	+10.0	Many of the items we use in our maintenance budget are being hit by the inflationary pressures currently being experienced, and in this current budget year we are struggling to keep the costs of maintenance required within the budget. We have therefore allowed for an increase in these costs of 15%.
Electricity	-9.0	It is anticipated that electricity costs for next year will be reduced as the costs of domestic energy settle back after the extraordinary pressures of last year.
Staff Costs, incl pension and er's NI	+82.0	The local government pay settlement for 2023/24 has been accepted by unions at a flat rate for all pay bands as opposed to a percentage increase added to all pay bands. This has had an impact on costs for 2023/24 and we have allowed for a similar arrangement in 2024/25.
Tree surgery	+22.5	The spend in 2023/24 on tree surgery was much greater than budget and the additional spend has had to be covered by reserves. We anticipate these costs will be high again in 2024/25 and are trying to cover this in the budget.
Sea Water Baths treatment costs	+9.5	As part of the licence agreement with the operator of the baths, the Council is responsible for meeting the cost of cleaning and testing the water in the pool. The licence agreement includes a clause for the cost of the cleaning to be increased in line with rpi. The total paid to the operator has not previously increased in line with rpi, as dictated by the agreement. As per the agreement the budget figure must be set to include previous rpi increases and help towards the actual chemical cost.
Election	-14.0	We have incurred the costs of an election in 2023/24, however we anticipate this cost will not be needed again for a further four years. A small amount is transferred each year into a provision for this cost, which will be used to cover some of the cost.
Support for town amenities	+8.0	This is to cover the support which has been offered to Pennington Youth Group for future years.
Other variations	+21	To cover the inflationary pressures in the economy currently being experienced
<b>Total increases in exp.</b>	<b>+130</b>	

Income	£000	Reason for variation
Market Income	+13	The market has been performing well after the restrictions which were imposed during the covid lockdowns. The fee charged to market traders has not increased since April 2018 and was effectively decreased in April 2020. In order to reflect our increasing costs total market income for 2024/25 is based on the fee charged to traders being increased by approximately 4%, with a further planned rise to be implemented in 2025/26. This increase was originally proposed as an increase of 10% in 2024/25 – but the proposal was amended at the P&R meeting on Dec 5 <sup>th</sup> .
Interest on deposits	+35	Due to the very uncertain economic conditions, interest rates have been increased as a measure to control inflation. This has had a positive impact on interest we receive on deposits.
Electricity income	-5.0	This reflects the anticipated fall in the cost of electricity
Other income	-10.0	Other income in 2023/24 was increased by a legacy which was left to the Council by a resident to be used specifically for Christmas lights. This legacy was a one-off item.
Other variations	+6.0	
<b>Total increase in income</b>	<b>+39</b>	

## 5. CAPITAL PROPOSALS

**Appendix 2** details the capital expenditure proposals which have been included for 2024/25. The summary of these is as follows:

Amenities Committee	- £135k
P&R Committee	- £10k
<b>Total</b>	<b>- £145k</b>

The Amenities Committee discussed the capital projects totalling £135,000. These were approved for recommendation to Council on November 27<sup>th</sup> 2023.

The Policy and Resources Committee discussed the capital projects totalling £10,000. These were approved for recommendation to the Council on 5th December 2023.

## 6. PRECEPT

The precept requirement for 2024/25 arising from the proposed budget, including new bids and transfers from reserves, is **£982,689**.

This results in a Council Tax of **£130.51 pa** for a Band D property. This represents an increase of £12.82 pa (10.89%) over 2023/24.

## 7. PROVISIONS AND GENERAL RESERVE

**Appendix 3** details the proposed transfers to and from reserves and provisions for the revised figures for 2023/24 and for the budget for 2024/25.

The draft budget for 2024/25 makes provision for movements from the general fund reserve as follows:

	£
Balance at 1 April 2023	403,897
Est transfer in 2023/24	(54,900)
Est transfer in 2024/25	(50,000)
<b>Est Balance at 31 March 2025</b>	<b>£298,997</b>

Current recommendations state that the level of general reserves held should be between three to twelve months of net revenue expenditure.

With the current proposed budget this is between £238k to £952k.

## 8 THREE YEAR FORECAST

**Appendix 4** details the proposed transfers to and from the general reserve for the next three years.

The Council is required to take a longer term view of the finances of the Council when considering the 2024/25 budget to ensure sound financial management of the Council finances.

The three year forecast shows the general reserve within the recommended parameters.

This forecast is based on the following assumptions:

- Increase in net revenue expenditure for 2025/26 and 2026/27 at 5%pa
- Capital expenditure for 2025/26 and 2026/27 at £50,000 pa
- Increase in band D Council Tax for 2025/26 of 9.3% and 2026/27 of 4.6%

## 9 FEES AND CHARGES

The Council is in charge of various amenities and should review the fees to be charged for the facilities. See **Appendix 5**

The proposed schedule of fees and charges was presented to the Amenities Committee on 27th November, and to Policy and Resources on 5<sup>th</sup> December 2023. The schedule presented represents the fees as discussed and amended by the Committees.

## 10 RECOMMENDATIONS

It is **RECOMMENDED** that, subject to any amendments at this meeting:-

1. The revised budget for 2023/24 and the draft budget for 2024/25, as shown in **Appendix 1** to this report, be approved.
2. The proposed new bids for 2024/25, as set out in **Appendix 2** to this report, be approved.
3. The precept of £982,689 for 2024/25, as shown in Appendix 1, be approved. This results in a Council Tax of £130.51 for a Band D property.
4. The proposed transfers to provisions and reserves, as shown in **Appendix 3**, are agreed.
5. The three year forecast is noted, **Appendix 4**
6. The schedule of fees and charges for 2024/25, as shown in **Appendix 5**, are agreed.

For further information please contact:  
**S Finnimore**

**COUNCIL SUMMARY**

	Original Budget 2023/24 £	Revised Budget 2023/24 £	Original Budget 2024/25 £
<b><u>REVENUE EXPENDITURE</u></b>			
AMENITIES COMMITTEE	682,428	731,934	782,335
PLANNING COMMITTEE	550	550	605
POLICY & RESOURCES COMMITTEE	535,681	542,547	565,675
<b>Sub Total</b>	<b>1,218,659</b>	<b>1,275,031</b>	<b>1,348,615</b>
<b><u>CAPITAL EXPENDITURE</u></b>			
AMENITIES COMMITTEE	117,000	198,680	135,000
POLICY & RESOURCES COMMITTEE	805,000	819,040	10,000
<b>Sub Total</b>	<b>922,000</b>	<b>1,017,720</b>	<b>145,000</b>
<b>TOTAL EXPENDITURE</b>	<b>2,140,659</b>	<b>2,292,751</b>	<b>1,493,615</b>
<b><u>INCOME</u></b>			
AMENITIES COMMITTEE	-152,268	-148,900	-152,900
POLICY & RESOURCES COMMITTEE	-184,800	-230,300	-223,700
CAPITAL EXPENDITURE FINANCE	-19,826	-31,826	-19,826
<b>Sub Total</b>	<b>-356,894</b>	<b>-411,026</b>	<b>-396,426</b>
<b><u>TRANSFER TO/ -FROM PROVISION</u></b>			
AMENITIES COMMITTEE	-78,000	-126,420	-67,000
POLICY & RESOURCES COMMITTEE	-800,000	-814,040	2,500
<b>NET COMMITTEES' EXPENDITURE</b>	<b>905,765</b>	<b>941,265</b>	<b>1,032,689</b>
Transfer to General Reserve	-19,400	-54,900	-50,000
<b>PRECEPT</b>	<b>886,365</b>	<b>886,365</b>	<b>982,689</b>

## AMENITIES COMMITTEE

	Original Budget 2023/24		Revised Budget 2023/24		Original Budget 2024/25
	£		£		£
<b>REVENUE EXPENDITURE</b>					
Play Areas	32,365		35,415		35,748
Outdoor Sports	199,225		197,200		205,734
Sea Water Baths	63,450		65,470		76,715
Sea Water Baths Office	2,000		2,000		2,200
Open Spaces	137,870		168,420		180,148
Memorials	2,965		3,965		3,578
Woodside and Depot	181,978		196,689		211,838
Litter, Signs and Seats	8,825		8,825		8,990
Other Services	7,250		8,150		7,595
Vehicle and Plant	46,500		45,800		49,790
<b>TOTAL REVENUE EXPENDITURE</b>	<b>682,428</b>		<b>731,934</b>		<b>782,335</b>
<b>CAPITAL EXPENDITURE</b>	<b>117,000</b>		<b>198,680</b>		<b>135,000</b>
<b>TOTAL COMMITTEE EXPENDITURE</b>	<b>799,428</b>		<b>930,614</b>		<b>917,335</b>
<b>INCOME</b>					
Outdoor Sports	-65,902		-66,534		-64,392
Sea Water Baths	-48,000		-43,000		-48,500
Royal Ocean Racing Club	-13,040		-13,040		-13,682
Open Spaces	-200		-200		-200
Woodside	-22,000		-23,000		-23,000
Other Services	-3,126		-3,126		-3,126
<b>TOTAL REVENUE INCOME</b>	<b>-152,268</b>		<b>-148,900</b>		<b>-152,900</b>
<b>CAPITAL EXPENDITURE FINANCE</b>	-19,826		-31,826		-19,826
<b>TRANSFERS FROM PROVISIONS</b>	-78,000		-126,420		-67,000
<b>TOTAL COMMITTEE INCOME</b>	<b>-250,094</b>		<b>-307,146</b>		<b>-239,726</b>
<b>NET COMMITTEE EXPENDITURE</b>	<b>549,334</b>		<b>623,468</b>		<b>677,609</b>

**AMENITIES COMMITTEE**

New bids included in 2024/25 budget

**Capital Bids**

Vehicle & Plant Replacement  
 Cricket Nets  
 Playground refurbishment

25,000
10,000
100,000
<b>135,000</b>

**New Capital Bids**

**PLANNING COMMITTEE**

	Original Budget 2023/24 £	Revised Budget 2023/24 £	Original Budget 2024/25 £
<b>REVENUE EXPENDITURE</b>	500	550	605
<b>NET COMMITTEE EXPENDITURE</b>	<b>500</b>	<b>550</b>	<b>605</b>

## POLICY AND RESOURCES COMMITTEE

	Original Budget 2023/24		Revised Budget 2023/24		Original Budget 2024/25
	£		£		£
<b>REVENUE EXPENDITURE</b>					
Establishment	408,851		408,382		442,590
Market	63,345		61,780		65,375
Grants Paid	31,000		38,500		39,000
Notice Boards	2,000		1,800		2,150
Community Safety	14,985		14,985		14,985
Elections	14,000		16,000		0
Bus Shelters	1,500		1,100		1,575
<b>TOTAL REVENUE EXPENDITURE</b>	<b>535,681</b>		<b>542,547</b>		<b>565,675</b>
<b>CAPITAL EXPENDITURE</b>	805,000		819,040		10,000
<b>TOTAL EXPENDITURE</b>	<b>1,340,681</b>		<b>1,361,587</b>		<b>575,675</b>
<b>INCOME</b>					
Establishment	-37,800		-80,300		-63,200
Market	-147,000		-150,000		-160,500
<b>TOTAL COMMITTEE INCOME</b>	<b>-184,800</b>		<b>-230,300</b>		<b>-223,700</b>
<b>TRANSFER TO/ -FROM PROVISION</b>	-800,000		-814,040		2,500
<b>NET COMMITTEE EXPENDITURE</b>	<b>355,881</b>		<b>317,247</b>		<b>354,475</b>
<b>New bids included in 2024/25 budget</b>					<b>£</b>
	<b>Capital Bids</b>				
	Market Investment				5,000
	Neighbourhood plan				5,000
					<b>10,000</b>



## LYMINGTON AND PENNINGTON TOWN COUNCIL

## TOTAL CAPITAL BUDGET 2024/25

Narrative	Incl in Budget 2024/25	Method of Finance			
		Provision	CiL	Grant	Gen Fund
<b>Capital Programme</b>					0
<b>Plant &amp; Machinery</b>					
Mini compact tractor	20,000	5000			15,000
Small trailer for tractors	5,000	5000			0
Neighbourhood plan	5,000				5,000
Market Investment	5,000				5,000
Playground refurbishment	100,000	45,000	30000		25,000
Cricket nets	10,000				10,000
<b>Capital Schemes Total Expend</b>	<b>145,000</b>	<b>55,000</b>	<b>30,000</b>	<b>0</b>	<b>60,000</b>

**LYMINGTON AND PENNINGTON TOWN COUNCIL****PROVISIONS AND GENERAL RESERVE 2024/25**

	<b>Total of Provisions 31/03/2023</b>	<b>Transfers per revised Budget 2023/24</b>	<b>Forecast revised Provisions 31/03/2024</b>	<b>Transfers per original Budget 2024/25</b>	<b>Forecast revised Provisions 31/03/2025</b>
<b>Reserves</b>					
<b>Alexandra Road 'pot'</b>					
Lymington Community Association	439,000	-439,000	0		0
Pennington area projects	347,602	-336,000	11,602		11,602
Lymington Quay project	86,090		86,090		86,090
Sea Water Baths - refurbishment	25,482	-15,000	10,482		10,482
Lymington Council big pot	4,000	0	4,000		4,000
	<b>902,174</b>	<b>-790,000</b>	<b>112,174</b>	<b>0</b>	<b>112,174</b>
Walhampton monument	0		0		0
Retained CIL receipts	47,124	-10000	37,124	-12000	25,124
			0		0
Woodside car park,path& storage	49,500		49,500		49,500
Woodside improvements	14,000	-4000	10,000		10,000
Locality funding	15,000	-14040	960		960
Neighbourhood Plan	650		650		650
Election	10,000	-10000	0	2500	2,500
Parks & Open Space improvement	81,469	-15500	65,969	-5000	60,969
Youth	25,000	0	25,000	0	25,000
Playgrounds, play equip & skateboarding	75,000		75,000	-45000	30,000
Vehicles & plant	49,630	-29000	20,630	-5000	15,630
Sea Water Baths	169,000	-1920	167,080	0	167,080
Buildings	37,000	-6000	31,000	0	31,000
Tennis Maintenance	63,900	-60000	3,900	0	3,900
	<b>1,539,447</b>	<b>-940,460</b>	<b>598,987</b>	<b>-64,500</b>	<b>534,487</b>
<b>General Reserve</b>	403,897	-54,900	348,997	-50,000	298,997
<b>TOTAL CAPITAL</b>	<b>1,943,344</b>	<b>-995,360</b>	<b>947,984</b>	<b>-114,500</b>	<b>833,484</b>

**PROVISIONS AND GENERAL RESERVE 2024/25**

	Forecast Balance	Net Transfers	Forecast Balance	Net Transfers	Forecast Balance	Net Transfers	Forecast Balance
	2023/24	2024/25	2024/25	2025/26	2025/26	2026/27	2027/28
<b>Alexandra Road 'pot'</b>							
Lymington Community Association	0		0		0		0
Pennington area projects	11,602		11,602		11,602		11,602
Lymington Quay project	86,090		86,090		86,090		86,090
Sea Water Baths - refurbishment	10,482		10,482		10,482		10,482
Lymington Council big pot	4,000		4,000		4,000		4,000
	112,174	0	112,174	0	112,174	0	112,174
<b>Reserves</b>							
Walhampton monument	0		0		0		0
Retained CIL receipts	37,124	-12,000	25,124		25,124		25,124
Woodside car park,path& storage	49,500		49,500		49,500		49,500
Woodside Improvements	10,000	0	10,000	0	10,000	0	10,000
Locality funding	960		960		960		960
Neighbourhood Plan	650		650		650		650
Election	0	2,500	2,500	2,500	5,000	2,500	7,500
Parks & Open Space improvement	65,969	-5,000	60,969	0	60,969	0	60,969
Youth	25,000		25,000		25,000		25,000
Playgrounds, play equip & skateboarding	75,000	-45,000	30,000		30,000		30,000
Vehicles & plant	20,630	-5,000	15,630		15,630		15,630
Sea Water Baths	167,080		167,080		167,080		167,080
Buildings	31,000	0	31,000	0	31,000	0	31,000
Tennis Maintenance	3,900		3,900	7,500	11,400	7,500	18,900
	<b>598,987</b>	<b>-64,500</b>	<b>534,487</b>	<b>10,000</b>	<b>544,487</b>	<b>10,000</b>	<b>554,487</b>
<b>General Reserve</b>	<b>348,997</b>	<b>- 50,000</b>	<b>298,997</b>	<b>15,000</b>	<b>313,997</b>	<b>15,000</b>	<b>328,997</b>
<b>Total reserves</b>	<b>947,984</b>	<b>- 114,500</b>	<b>833,484</b>	<b>25,000</b>	<b>858,484</b>	<b>25,000</b>	<b>883,484</b>

<b>Site</b>
<b>LYMINGTON SPORTS GROUND</b>
<b>Football</b>
Lymington Football Club – Annual Rental (plus electricity recharges)
<b>Cricket</b>
Lymington Cricket Club – Annual Rental (plus electricity recharges)
Cricket Club - Pennington/Sway
<b>Bowls</b>
Lymington Bowling Club – Annual Rental
<b>Tennis</b>
Lymington Tennis Club – Annual Rental
<b>Croquet</b>
Lymington Croquet Club – Annual Rental

2023/24		
Net £	Vat £	Total £
1051.04 +rpi	210.21+ RPI	tba
2232.42+ RPI	n/a	tba
1,239.33	247.87	1,487.20
3,365.52	n/a	3,365.52
450.00	n/a	450.00
1,138.18	227.64	1,365.82
5,190.16	n/a	5,190.16
1,260.00	252.00	1,512.00
5,880	n/a	5,880
1,185	n/a	1,185

2024/25		
Net £	Vat £	Total £
1051.04 +rpi+rpi	210.21+ rpi+rpi	tba
2232.42+ +rpi+rpi	n/a	tba
1239.33+ RPI	247.87+ RPI	tba
3365.52 + RPI	n/a	tba
450.00+RPI	n/a	tba
1138.18+RPI	227.64+RPI	tba
5190.16+RPI	n/a	tba
1260.00+RPI	252.00+RPI	tba
5880.00+RPI	n/a	tba
1,245	n/a	1,245

<b>PENNINGTON RECREATION GROUND</b>
Pavilion hire
<b>Football</b>
Occasional matches – Seniors
Occasional matches – Juniors (full-size pitch)
Occasional matches – Juniors (mini pitch)
<b>Cricket</b>
Occasional matches
<b>WOODSIDE PARK</b>
Pavilion hire
<b>Football</b>
Occasional matches – Seniors
Occasional matches – Juniors (full-size pitch)
Occasional matches – Juniors (mini pitch)
<b>Cricket</b>
Colts
Occasional matches
<b>Rugby</b>
Occasional matches – Seniors
Occasional matches – Junior
<b>Market</b>
Permanent Trader per foot
Casual Trader per foot, plus surcharge
£10 premium per each 10ft from 1 May to 30 Sept
£5 premium per each 10ft from 1 Oct to 30 April
<b>Allotments</b>
Up to 200 sq metres
Over 200 sq metres
<b>Sea Water Bath</b>
Adults
Children
Spectator
<b>Open Spaces</b>
Initial day
Ongoing days

11,440.00	2,288.00	tba
70.00	n/a	70.00
35.00	n/a	35.00
20.00	n/a	20.00
70.00	n/a	70.00
15.00 per hr	3.00	18.00 per hr
70.00	n/a	70.00
35.00	n/a	35.00
20.00	n/a	20.00
35.00	n/a	35.00
70.00	n/a	70.00
70.00	14.00	84.00
35.00	7.00	42.00
2.50	n/a	2.50
2.50	n/a	2.50
27.00	n/a	27.00
54.00	n/a	54.00
3.33	0.67	4.00
1.67	0.33	2.00
2.08	0.42	2.50
500.00	n/a	500.00
200.00	n/a	200.00

11,440 +rpi	2288+rpi	tba
75.00	n/a	75.00
35.00	n/a	35.00
20.00	n/a	20.00
75.00	n/a	75.00
tbc		
75.00	n/a	75.00
35.00	n/a	35.00
20.00	n/a	20.00
35.00	n/a	35.00
75.00	n/a	75.00
75.00	n/a	75.00
35.00	n/a	35.00
2.60	n/a	2.60
2.60	n/a	2.60
27.00	n/a	27.00
54.00	n/a	54.00
3.75	0.75	4.50
1.88	0.37	2.25
2.08	0.42	2.50
525.00	n/a	525.00
210.00	n/a	210.00

**MEMBERS ALLOWANCES 2023/2024**

Report to Full Council 10 January 2024:

**1.0 INTRODUCTION**

- 1.1 The National Local Government pay settlement has been agreed for 2023/2024. The agreed increase, that would be applicable to members, is 3.88%
- 1.2 New Forest District Council have agreed a 3.88% increase to the allowances for Members of the New Forest District Council.
- 1.3 Any increase is backdated to 1 April 2023.

**2.0 DISCUSSION**

- 2.1 The current approved remuneration rate at Lymington & Pennington Town Council is £817.18 per annum.
- 2.2 The new Parish Basic Rate, if agreed at 3.88%, would be £848.89 per annum.
- 2.4 A decision needs to be taken whether to approve the new rate, set an alternative rate that should not exceed that recommended or decline the increase for the 2023/2024 financial year.

**3.0 RECOMMENDATION**

It is recommended that:

- 3.1 The members consider whether to approve the increase for 2023/2024.

Louise Young  
CEO/Town Clerk

**VACANCY: CEO/TOWN CLERK**

Report to the Council: 10 January 2024

**1.0 INTRODUCTION**

- 1.1 The position of CEO/Town Clerk will become vacant from 2 April 2024 following the resignation of the current post holder.

**2.0 DISCUSSION**

- 2.1 The Staffing subcommittee have the required delegation to undertake the recruitment process for a new CEO/Town Clerk.
- 2.2 After the recruitment process a recommendation of appointment is put to Council for approval.
- 2.3 It is usual to utilise both Hampshire Association of Local Council's (HALC) and the Society of Local Council Clerks (SLCC) in the process.

**3.0 RECOMMENDATION**

- 3.1 That the resignation of the CEO/Town Clerk be noted.
- 3.2 That the Staffing subcommittee undertake the recruitment process for the vacant post.
- 3.3 That the Staffing subcommittee bring a recommendation of appointment to Council for approval in due course.

Louise Young  
CEO/Town Clerk